



## Facility Use and Service Fees

All fees must be paid in full 1 week before your event. If your reservation needs to be canceled, it must be done 1 week before your event, and your check will be returned or negated. If cancellation occurs less than 1 week before your event, your building use and services fees may be forfeited.

Kitchen Manager fees, where specified, are included in the space rental fee. A Kitchen Manager will be assigned to your event in Steiner Kitchen. They will make sure the kitchen is used properly and will be available to answer any questions.

Groups are responsible for the room set up and clean up. Waconia Faith Lutheran Church may be able to provide assistance, and additional fees may apply. If you need assistance with set up and clean up, indicate what assistance you need when you submit the Building Use Request Form.

### Sanctuary

\_\_\_\_\_ \$300.00 for 4 hours

### Steiner Hall

\_\_\_\_\_ \$500.00 for 4 hours (Includes Steiner Hall and Steiner Kitchen, and includes Kitchen Manager fee)

\_\_\_\_\_ \$300.00 for 4 hours (Steiner Hall Only - No Access to Kitchen)

### Community Room

\_\_\_\_\_ 2 Hours for \$50.00

\_\_\_\_\_ 4 Hours for \$100.00

\_\_\_\_\_ 8 Hours for \$200.00

\_\_\_\_\_ \$50 for each additional hour

### Education Wing Classrooms (per classroom)

\_\_\_\_\_ 2 Hours for \$25.00

\_\_\_\_\_ 4 Hours for \$50.00

\_\_\_\_\_ 8 Hours for \$100.00

\_\_\_\_\_ \$25.00 for each additional hour

## **Kitchen Only**

\_\_\_\_\_ Steiner Kitchen (commercial kitchen): 2 Hours for \$100.00. \$50 for each additional hour.  
Includes Kitchen Manager fee.

\_\_\_\_\_ Community Room Kitchen: 2 Hours for \$25.00. \$25 for each additional hour.

## **Equipment**

\_\_\_\_\_ AV Equipment may be available and sound technicians may be available at additional cost.  
Please reach out to the Congregation Administrator for more information.

## **Additional Services**

\_\_\_\_\_ \$50/Hr - Sound System Tech

\_\_\_\_\_ \$20/Hr - Building Host (Someone present for the duration of your event. May be available upon request.)

\_\_\_\_\_ \$20/Hr - Room set up and clean up (setup of tables and chairs, vacuuming, etc)