



Facility Use and Service Fees

All fees must be paid in full one (1) week before your event. If your reservation needs to be canceled, it must be done one (1) week before your event, and your check will be returned or negated. If cancellation occurs less than one (1) week before your event, your facility use and services fees may be forfeited.

Kitchen Manager fees, where specified, are included in the space rental fee. A Kitchen Manager will be assigned if your event requires the use of the Steiner Kitchen. They will make sure the kitchen is used properly and will be available to answer any questions. A kitchen manager is not required for events utilizing the Community Room kitchen.

Groups are responsible for room set up and clean up. Waconia Faith Lutheran Church may be able to provide assistance, and additional fees may apply. If you need assistance with set up and clean up, indicate what assistance you need when you submit the Facility Rental Form.

Sanctuary

_____ \$300.00 for 4 hours

Steiner Hall

_____ \$500.00 for 4 hours (Includes Steiner Hall and Steiner Kitchen, and includes Kitchen Manager fee)

_____ \$300.00 for 4 hours (Steiner Hall Only - No Access to Kitchen)

Community Room

_____ 2 Hours for \$50.00

_____ 4 Hours for \$100.00

_____ 8 Hours for \$200.00

_____ \$50 for each additional hour

Education Wing Classrooms (per classroom)

_____ 2 Hours for \$25.00

_____ 4 Hours for \$50.00

_____ 8 Hours for \$100.00

_____ \$25.00 for each additional hour

Kitchen Only

_____ Steiner Kitchen (commercial kitchen): 2 Hours for \$100.00. \$50 for each additional hour.
Includes Kitchen Manager fee.

_____ Community Room Kitchen: 2 Hours for \$25.00. \$25 for each additional hour.

Equipment

_____ AV Equipment may be available and sound technicians may be available at additional cost.
Please reach out to the Congregation Administrator for more information.

Additional Services

_____ \$50/Hr - Sound System Tech

_____ \$20/Hr - Facility Host (Someone present for the duration of your event. May be available upon request.)

_____ \$20/Hr - Room set up and clean up (setup of tables and chairs, vacuuming, etc)